



**Charles Village Community Benefits District**  
"Keeping Charles Village Safe and Clean"

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**Board Meeting Minutes**  
**January 13, 2015**

**Attendees:** James Casey, Sandra Coles, John Fink, Lori Hamai (for Karen Reese), John Henderson, Matthew Herman, Charles Kelly, David Lightfoot, Jennifer Mielke, Gary Moore, Andrew Northrup, Frank Richardson, Susanne Riveles, Nick Sheridan, David Stahl, Emil Volcheck; with Participating Guest Executive Director David Hill

Guests: James (Mac) McComas, Coordinator of Outreach Services

The meeting was called to order at 7:06 pm, with quorum. President Kirsch Jones presided. The agenda was approved unanimously.

The Governance Committee moved to elect the following slate:

President: Matthew Herman  
Vice-President: Susanne Riveles  
Treasurer: John Fink  
Secretary: Emil Volcheck  
Member-at-Large: David Lightfoot.

Frank Richardson nominated himself for President. President Jones closed nominations.

The Board divided the motion into two parts: a motion to elect the President, and a motion to elect the non-contested offices. The Board elected the non-contested offices (13-0-1). Matthew Herman was elected president by ballot vote of 9 to 5.

Mr. Jones turned over chairing the meeting to Mr. Herman. The Board expressed appreciation for Mr. Jones's service as president by acclamation.

The minutes for November and December minutes were approved unanimously.

President Herman discussed improving Board procedure and efficiency through Robert's Rules.

Executive Director David Hill presented his report. Highlights included: paying a refund of surtax revenue from the CVCBDMA to the City due to an overpayment, contracting with Johns Hopkins to start the HCPI Enhanced Safety Pilot project on January 19, contracting with Crown Security as part of the pilot to monitor 50 cameras specifically for Charles Village, and signing an MOU with the City regarding the 10 CVCBD surveillance cameras installed in March.

Vice-President Susanne Riveles suggested a visit to the CitiWatch monitoring center.

Mr. Hill presented an overview of the financial statements package. Treasurer John Fink presented the Finance Committee report.

The Board set the date of the Public Hearing on the Financial Plan for March 10, 2015 (13-0-1).

President Herman reported that the Executive Committee did not meet in December.

The Board set the date of Quad elections for October 13, 2015 (unanimous).

Program Committee Chair David Lightfoot presented the committee report. The next meeting is 7:00 pm, Monday, January 26.

The Board voted unanimously to make the following committee appointments:

**Finance:** James Casey, John Fink, Matthew Herman, David Stahl

**Governance:** Matthew Herman, Charles Kelly, Frank Richardson, Susanne Riveles, Emil Volcheck

**Program:** Sandra Coles, Matthew Herman, David Lightfoot, Andrew Northrup, Nick Sheridan

Public Comment: Mr. Richardson and Ms. Riveles reported crimes in the District. Ms. Riveles was robbed near her home on Abell.

The meeting adjourned at 8:35 pm.

The Board attendance record is posted at <http://goo.gl/YDAuQY> .