



**Charles Village Community Benefits District**  
*"Keeping Charles Village Safe and Clean"*

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**Board Meeting Minutes**  
**October 25, 2016**

**Attendees:** James Casey, Paul Ellis, John Fink, Joseph James, Charles Kelly, Jennifer Mielke, S. Ramesh, Frank Richardson, Susanne Riveles, Nick Sheridan, Emil Volcheck; with Participating Guest Executive Director David Hill

The meeting was called to order at 6:45 pm and immediately recessed for elections.

Secretary Emil Volcheck announced that the following Quad Representatives were elected:

- Quad 1: Teresa Murphy-Librie (2 votes)
- Quad 2: Frank Richardson (4 votes)
- Quad 3: James Casey (2 votes)
- Quad 4: Nick Sheridan (4 votes plus one blank ballot)

The Board meeting reconvened at 7:04 pm without quorum.

The Board reviewed the September minutes.

Executive Director David Hill presented his report. Program Committee Co-Chair Joseph James presented the Program Committee report. Treasurer John Fink presented the Finance Committee report. The Board requested that the Finance Committee complete their report on the surcharge tax increase by November 1 in order to enable the Board to begin soliciting community input on the proposed rate increase.

Vice-President Susanne Riveles requested that the minutes reflect a comment from the Abell Improvement Association Executive Committee that the CVCBDMA consider asking JHU to increase their voluntary contribution as a condition for the community to support a surcharge increase.

Secretary Emil Volcheck presented the Governance Committee report.

Mr. Hill announced the new Customer Service Policy.

Public Comment:

Christian Wilson proposed that the CVCBDMA provide educational literature to residents with a short list of responsibilities, such as, cleaning leaves around their property and shoveling snow.

Steve Gewirtz stated his belief that quorum should be set as a majority of the fixed membership of the Board and not reduced.

Charlene Couch expressed approval for requesting the Hopkins surcharge commitment in writing. Ms. Couch praised Mr. Hill for his decision to voluntarily reduce his salary.

The meeting adjourned at 7:57 pm. The attendance record is posted at <https://goo.gl/b7lmBv>.