



Charles Village Community Benefits District
“Keeping Charles Village Safe and Clean”

Board Meeting Minutes
November 22, 2016

Attendees: Paul Ellis, Cristina Finan, John Fink, Matthew Herman, Jennifer Mielke, Gary Moore, Andrew Northrup, Frank Richardson, Susanne Riveles, Emil Volcheck; with Participating Guest Executive Director David Hill

Guests: Gene Klein and Josh Zimmerman of HCFL Certified Public Accountants (hcflcpa.com).

The meeting was called to order at 7:06 pm without quorum.

Mr. Klein and Mr. Zimmerman presented their audit of the CVCBDMA. Their report gives an “unmodified” opinion, the highest level of confidence.

Executive Director David Hill presented his report. Program Committee Co-Chair Drew Northrup presented the Program Committee report.

Treasurer John Fink presented the Finance Committee report. He also presented a written proposal and justification for an increase in the surtax rate for FY 2018. President Matthew Herman invited the Board to submit comments on the justification to John.

Secretary Emil Volcheck presented the Board training topic on history and purpose of the CVCBDMA and presented the Governance Committee report.

The meeting adjourned at 8:28 pm.

The Board attendance record is posted at <https://goo.gl/b7lmBv>.