Present: Riveles, Richardson, Mielke, Daly, Tremblay, Wilson, (Bentley – Clerk), Hill, Fink, Finan, James, Drasher

Call to Order – 7:15pm

Agenda reviewed and accepted

Oath of Office

Election of Officers – postponed until February (need quorum); current officers continue until then

Conflict of Interest Policy – distributed and signed

Committee Assignments – will take place in February (need quorum)

Minutes reviewed & approved with changes (no quorum) need to add Mielke, Fink as attendees; will need to review Dec. still in Feb.

Exec. Director Report –

• Crime in 2017 went down in last 3 months (cumulatively lower than last 3 years)
  o increased patrols on Charles St. and northern part during holidays; continuing day patrol in northern district until March b/c money was saved in the summer with reduced police contract patrols
  o crimes against property – occurring inside CVS and Safeway (almost half of these crimes)
  o Sanitation reports: cumulatively 55,000-60,000 bags of trash for 2017; bulk trash lower

Executive Committee:

• Hill leaving as Director – needed to form a search committee (Stahl, Riveles, Fink, Casey, Mielke, Joann Robinson, Richardson and Finan); position posted on 1/19; advertising position is unbudgeted $500-600 – charged to advertising on budget
• Juvenile Justice lecture series has representatives from Mayor’s Office and Safe Streets and children’s forensic psychologist (CVCBD is a sponsor with Office of Juvenile Justice and BPD)
• Office search
  o 3326 Greenmount – 3,500 sq. ft.; $3k/month; renovations at no cost to CVCBD
  o 3012 Greenmount – 2,500 sq. ft.; $3k/month; reno. at no cost to CVCBD; parking may be an issue
  o 3009 Greenmount – 3,000 sq. ft.; $20k-$30k in reno. – but rent is only $2k/month
    ▪ Daly: church is underutilized but still viable
    ▪ Riveles: CVCBD should have a presence of its own (3326 Greenmount)
  o Wilson – consider building on 2500 blk. of St. Paul; Hill – WMS district needs support and CVCBD has moved throughout the district but not in WMS area yet
  o Finan – we need to vote asap if we’re going to move by end of July (Hill – we could go month-to-month)

Finance Committee:

• Surcharge tax receipts YTD $632k (79% of total expected); $38k in Dec. (for Nov.); Operational funds - $307k (83% more than 2016); reserve fund $170k (42% more than 2016); total equity $476k (63% more than 2016)
• Expenses – health ins. (underspent); security patrols carried balance for BPD patrols ($50k) to Wolf Security ($300 under budget); salaries & wages (surplus $7,300 b/c understaffed); net expenses vs. income +$27k
• Workers comp – reduced to $18k retroactive (was $34k/year); will have proposed 2018 budget at next mtg.
• Public hearing on financial plan – March 15th @ Lovely Lane Church

Program Committee: no meeting

Governance Committee: no meeting; City likes the bylaws and sent back minor edits; suggestion - supermajority for non-ordinary business

New business/Public Comment/Announcements – Pajama Run on Sunday 6/3; WMS event 2/22; Valentine’s Day at Farmers Market 2/10; Spaghetti Disco 3/3

Adjourn 8:48pm